



Member FAQs – Family Engagement

Topic: Distribution of PFEP

Submitted to FDOE by: ECTAC

Response By: Michelle Gaines, Chief, BFEP, FLDOE, July 17, 2020

Q: Concerning the Parent and Family Engagement Plan, ESSA and the state's monitoring papers for Title I state - "each Title I school has a written PFEP that "is distributed to parents of Title I students and made available to the local community". In the past, districts have been told that posting the plan to their websites and making copies available if requested was sufficient. Can you please confirm that this is still FDOE's position?

A: *Making the parent engagement plans available online is still acceptable and sufficient. We will be addressing this topic in specific one-pager guidance documents before the end of the month.*

Topic: Title I Meeting Expectations

Submitted to FDOE by: ECTAC

Response By: Michelle Gaines, Chief, BFEP, FDOE, July 17, 2020

Q: What are the expectations of districts and schools on having the Title I annual meeting at the beginning of the year? With COVID-19, will FDOE offer some flexibility? May a district work with their schools to determine the best method of informing parents of the Title I program, perhaps a combination of in person, webinar and online or social media platforms?

A: *As for the expectations regarding the annual Title I Meeting at the beginning of the school year, we are truly flexible and the type of meeting format. LEAs are allowed to have an in-person, virtual event or a combination of both types.*

Topic: Planners

Submitted to FDOE by: ECTAC

Response By: Michelle Gaines, Chief, BFEP, FDOE, July 8, 2020

Q: During the approval process of the TIPA application, some LEAs were denied the purchasing of student planners with Title I Part A funds because it was viewed as not "academic". Schools that use student planners have said they are an effective tool in consistently communicating with parents and in gaining the support of parents to work with their children at home to support instruction. Is there a way we can come up with a solution that will allow schools that have been using Title I funds for student planners to be able to continue using Title I funds to do so? Could the planners be purchased with the Title I Part A, Family Engagement funds?

A: *The request to purchase student planners is an allowable use of funds under parent engagement. I would recommend those LEAs reconnect with the assigned DOE specialist to amend current application. We will work to resolve this issue.*



Topic: One Document for Both District and School PFEP

Submitted to FDOE by: ECTAC

Response By: Michelle Gaines, Chief, BFEP, FDOE, August 19, 2020

Q: Just a quick follow-up. Are you able to provide us with an answer to the question below? We have the Family Engagement Team Meeting tomorrow and it would be great to be able to share the answer with them.

“The last time we had a face-to-face meeting with FDOE, we were told that districts could utilize one Parent and Family Engagement Plan for both the district- and school-level as long as it included all the required elements in section 1116. Could you please confirm that FDOE still recognizes this flexibility in section 1116(b)(3):

“(3) AMENDMENT.—If the local educational agency involved has a school district-level parent and family engagement policy that applies to all parents and family members in all schools served by the local educational agency, such agency may amend that policy, if necessary, to meet the requirements of this subsection.”

A: *I appreciate your following up on the parent engagement question from earlier. Yes, FDOE still recognizes the flexibility in section 1116(b)(3). We encourage LEAs to contact us if they need further guidance. As for your question, we will honor that flexibility per the previous conversation.*
