ECTAC Monitoring Support Session | September 10, 2026

Guest presenters:

- Jenn Kruis, Bureau Chief, BFEP
- Matthew Wiley, Assistant Bureau Chief, BFEP
- Henry Miller, Senior Policy Consultant, BFEP

Submit questions for FDOE to FPM@fldoe.org.

General Information

Monitoring Protocols have been shared August 18th

Self-Certification Protocols Due: October 16th

Selections of On-site and Desktop districts:

Risk Assessment is being completed

Onsite/desktop districts will be announced in the next two weeks

After notification, a District TEAMS meeting will be set-up by FDOE

Onsite Visits: January timeframe

Reflections from 2025-2026 Monitoring Cycle:

Documentation Activity

Stored and accessible to others

Keep 5 years

Ensure shared drive/files are available to everyone (and do not "disappear" or close when/if someone leaves)

Procedures

Must be written

Expectations are clear and not open to interpretation

Required Procedures (2CFR 200) are evidenced

Stakeholder Consultation

All stakeholders that are specified in protocols are documented and included in meeting documentation

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Document stakeholder meetings including attendance

Evidence of Implementation such as a sign in sheet

A calendar shows when the meeting was scheduled, but need more to show the meeting actually occurred

Procurement

Clear contract provisions and also included in purchase orders

Equitable Services

Plan consultation

Timely, meaningful, and ongoing

Document/Evidence the whole cycle (Planning, Execution/Implementation, Evaluation)

What are the criteria of students eligible to receive services? This is documented and followed.

UniSIG

Protocol #26: "Examples" – you might be doing something else, but should have

- Rubric to make a decision
- Meeting invitation
- Interview Notes

PROGRAM SPECIFIC

Title I, Part A

Stakeholder Consultation when developing the project/application

Board Approved Plan for addressing Educator disparities

SnS for Written Procedures/Methodology (may be technically in compliance but has room for improvement).

Written Procedures: Even if "It's the way we've always done it" = Write it down

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Documentation specifically for Parent and Family Engagement Plan (meetings, sign in sheets, notes)

Project and PFE is a cyclical process each year (Planning, Execution, Evaluation)

Title I, Part C

PFS – Use state specific criteria

Document services provided to students

Transmitting student data to MSIX within 10 working days of a new COE being approved

Title II, Part A

Evaluating activities where Title II funds are used

Must be evidenced based activities

Title IV, Part A

Prioritization of funds (Question that Matthew Wiley will take to the Title IV team)

Stakeholder Consultation

Title IX

Thorough Dispute resolution procedures are clear

Make sure you have procedures

To determine eligibility

For transportation services

When asked questions, the answer should be added to "procedures"

Be sure the procedures you have in place for homeless students are effective and reasonable. They may be in compliance but not efficient. If encountering hurdles or issues this may be indicator of inefficiency.

General Notes for Best Practices

Be sure the documentation submitted is organized (use the Monitoring Protocols to organize).

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Do not include everything in one huge PDF

The more time you spend up front the more organized you will be and it will minimize questions and confusion for reviewers.

Use the monitoring protocols as you are building your projects/programs (we're giving you the answers to the test before the test)

Enrich the discussion to extend beyond compliance to address student performance/impact

What are the positive outcomes for students

Achieve compliance first and then reflect and evaluate

Organization gives you more time to address performance/impact

Document – if it wasn't written down, it didn't happen.

The document itself isn't enough to show that it was shared/presented/implemented (i.e. Title I Annual Meeting Presentation)

If it is a unique situation, develop a procedure for it. (i.e. survey data to address future questions/scenario)

Procedures help address complaints/grievances

Should be Objective

Having a good relationship with Data Office and Fiscal Office (i.e. communications sent to CFOs)

<u>Protocol Changes</u>

Identify changes from last year to this year

<u>Equitable Services</u> – Indicator #15 NOTE FDOE Made a mistake on this note. Title I, Part C and Title III are NOT APPLICABLE to the first sentence. The first sentence applies to Title I, Part A only. The second sentence applies to Title I Part C, Title II, Title III, Title IV.

<u>Title I, Part A</u> – Responsible for services to students with an identified academic need who reside in their district's Title I school attendance zone even if they go to private school in another district.

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Interdistrict Agreement – Could the FDOE create a template or checklist for items for consideration?

Cross Cutting Indicator #2 Inventory

Removed state rule 69i-73 (tangible personal property) as it may not apply to Federal Education Program dollars; still researching for a definitive answer/confirmation; Comply with district procedures.

FL Rule 69I-73.002 used to require inventory for equipment over $1,000 (Green Book still says $1,000) – now **updated** to $5,000

#8 Procurement

Microsoft PowerPoint - FDOE OGM FASFEPA SPRING 2026 - Sched Version.pptx

Stakeholder Consultation

Helpful to see "multiple ways" and doing your due diligence to reach parents and stakeholders

Prioritization of Funds

Title II, Part A and Title IV, Part A Protocols

Non-Regulatory Guidance on these Programs

CSI, TSI, and ATSI Schools

Private School Prioritization

Example of "Tiering Students" for services (Need to serve most "needy" students even if all of our students are achieving. Needy students are identified during consultation using objective criteria established by LEA + private school.)