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Tom Grady  
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Ryan Petty  
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**MEMORANDUM**

**TO:** School District Superintendents

**FROM:** Jacob Oliva

**DATE:** September 29, 2020

**SUBJECT: Distribution of Cloth Face Masks**

We are pleased to announce that the U.S. Department of Health and Human Services (HHS) is making up to 125 million cloth face masks available to states to support the safe schools reopening for students, teachers and staff. Florida's schools will receive almost 7.7 million masks. The HHS administration has indicated that these masks must be made available to all public (including charter) and private schools in each school district. The emphasis should be on providing masks to students who are low-income or have high needs and to schools that are providing in-person instruction; however, the masks can be used by all students, teachers and staff.

The masks are reusable and come in packages of five adult or youth sizes. The Florida Department of Education staff has calculated the number of masks to be distributed to each district (based on the number of low-income students residing in the district) and the Florida Division of Emergency Management is coordinating distribution to occur during the month of September. You will be receiving additional information regarding timing and logistics of shipping directly from the Florida Division of Emergency Management.

Attached, please find a fact sheet issued by the HHS Assistant Secretary for Preparedness and Response on the mask initiative, including state allocations and a list of additional resources.

JO/sp

Attachments

cc: Suzanne Pridgeon, Deputy Commissioner of Finance and Operations

JACOB OLIVA  
CHANCELLOR OF PUBLIC SCHOOLS