

# Title I, Part A Monitoring

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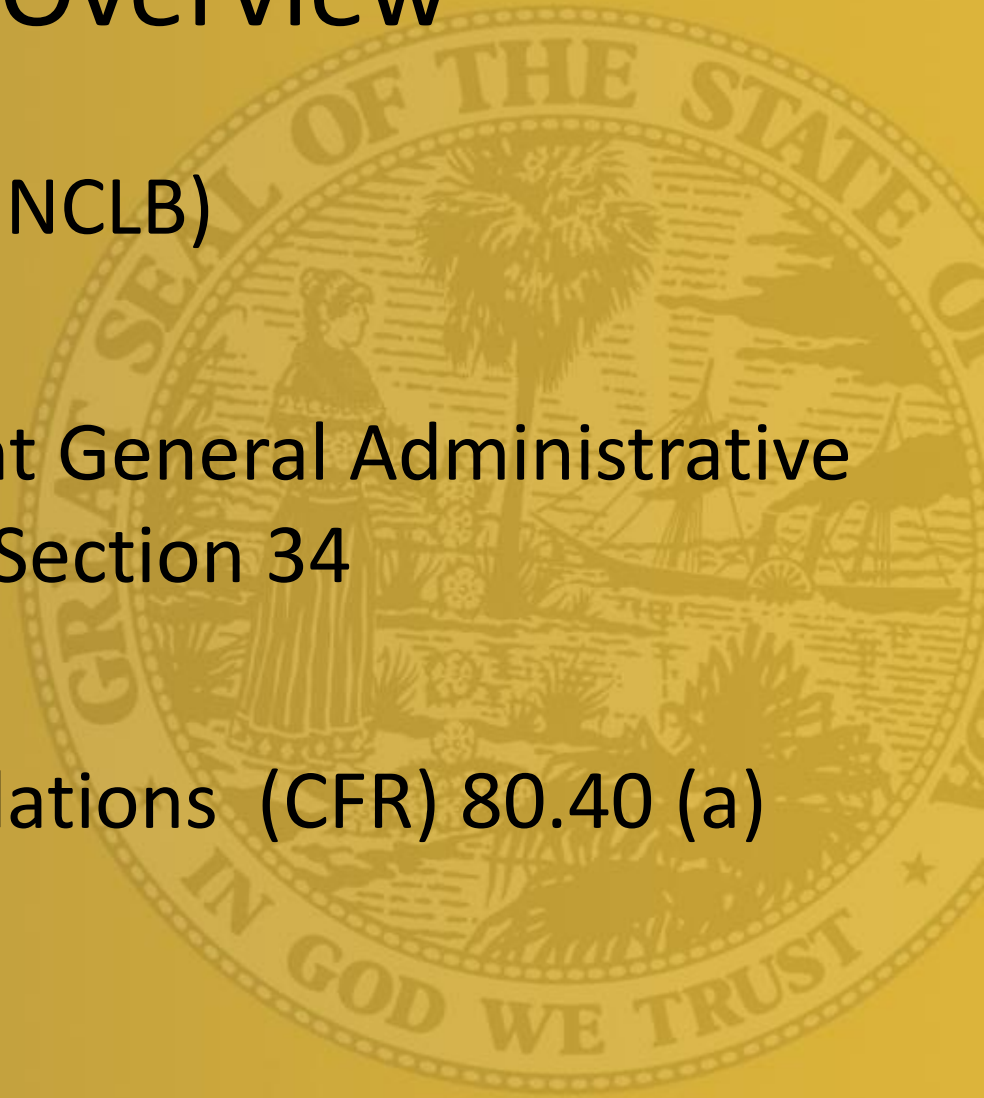
# Introduction

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# General Overview

- No Child Left Behind (NCLB)
- Education Department General Administrative Regulations (EDGAR) Section 34
- Code of Federal Regulations (CFR) 80.40 (a)



# 2013-2014 Preliminary List of LEAs to be Monitored

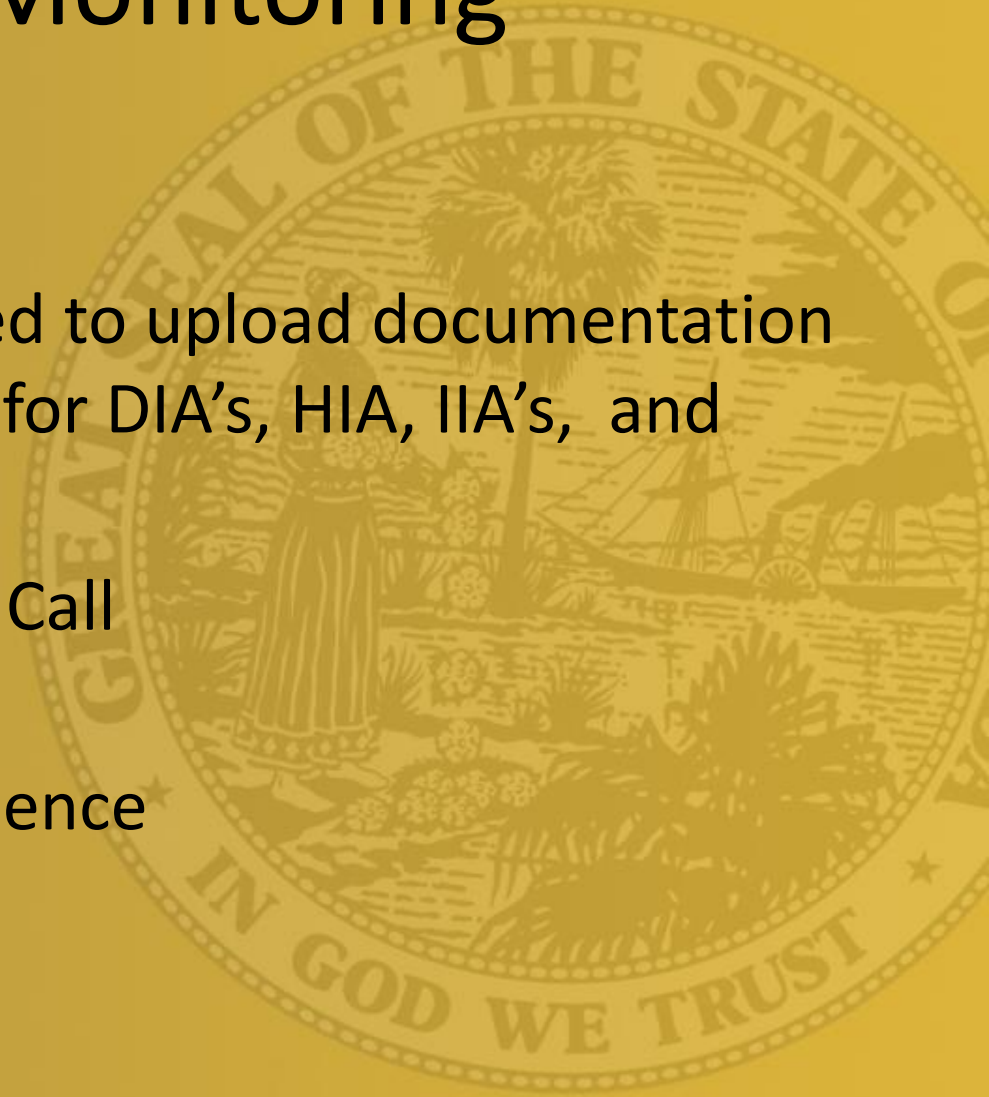
TIPA	TIPC	TIPD	TVI	TXPC	SIG 1003(g)
Onsite	Onsite	Onsite	Onsite	Onsite	Onsite
Alachua	Citrus	Alachua	Hamilton	Alachua	Broward
Bradford	Hillsborough	Broward	Holmes	Broward	Escambia
Citrus	Holmes	Citrus	Jackson	Citrus	Madison
Clay	Miami-Dade	Duval	Jefferson	Dixie	
Collier	Pasco	Liberty	Desktop	Duval	
Dixie	Suwannee	Manatee	Dixie	Holmes	
FAMU	Desktop	Pasco	Gilchrist	Indian River	
Holmes	Flagler	Pinellas	Hardee	Miami-Dade	
Indian River	Desoto	St. Lucie	Highlands	Pasco	
Jefferson	Putnam	Desktop	Union	Desktop	
Lee	Enhanced	Collier	Taylor	Clay	
Levy	Broward	Glades		Marion	
Liberty	Hardee	Jackson			
Marion					
Monroe					
Osceola					
Pasco					
UF					
Union					
Desktop					
Broward					
Calhoun					
Charlotte					
Flagler					
Gilchrist					
Palm Beach					
Sumter					
Follow-up (Onsite)					
Duval					
Miami-Dade					
Pinellas					

# Types of Monitoring

- Onsite Monitoring
  - LEAs MUST upload documentation and complete the review questions for all compliance items
  - Entrance Meeting- Who's needed?
  - Interviews
    - School-level- Minimum of 2 schools will be visited
    - Parents- 1 meeting will be held
    - Private Schools- Minimum of 3 schools will be visited, if applicable
- Exit Meeting- Who's needed?
- Follow-up correspondence
- Secondary Uploads

# Types of Monitoring

- Desktop
  - LEAs are ONLY required to upload documentation and review questions for DIA's, HIA, IIA's, and KIA's only
  - Interview Conference Call
    - Who should attend?
  - Follow-up correspondence
  - Secondary Uploads





# Types of Monitoring

- Follow-up Monitoring- (Completed Onsite)
  - LEAs that were previously monitored
  - Documentation
    - LEA will be required to upload documentation for Compliance Indicators in which they received prior findings in. LEA must also provide an update on system improvement plans and/or provide documentation demonstrating the system improvement have taken place
      - Example: A Finding was received in the Private School Section, LEA will be required to provide documentation for that entire section.
      - FDOE reserves the right to monitor other items.
  - Interviews
    - Who's Needed?
    - Duration of Monitoring Visit
  - Follow-up correspondence
  - Secondary Uploads

# Types of Monitoring

- Self- Monitoring
  - LEAs MUST upload documentation for compliance items AIA-4, DIA-1, DIA-3, DIA-5, HIA-1 and KIA-3
    - If the requested documentation does not apply to the LEA, (for example the LEA may not have participating private schools or use a 3<sup>rd</sup> Party Contract, the LEA may upload a cover sheet which states not applicable and the reason.)
    - FDOE will review the documentation uploaded, and will provide feedback.
    - FDOE may request additional documentation to ensure that compliance item being met. (If compliance can not be met, the LEA will be required to select “Requirements Not Met” and complete the System Improvement Plan.
  - LEA will receive and email correspondence indicating that the review has been completed.
  - If all documentation is adequate, the LEA will receive a follow-up email stating that all requirements have been met.



# Preliminary Reports

- After the Onsite, Desktop and Follow-up Monitoring review, the LEA will receive a Preliminary Report within 45 days. If the LEA is granted additional time for documentation related activities, the report will be submitted 45 days thereof.
- \*\*Self Monitored LEAs will receive a follow-up email upon the review of the documentation submitted. If inadequate documentation is submitted the LEA will have a chance to upload the appropriate documentation. In such cases where documentation cannot be provided, the LEA may have to complete a SIP.

# Request for Reconsideration

- Once the LEA receives the preliminary report from OFP, the LEA will be given 10 (ten) days to review the report and challenge any finding(s) that may result in a System Improvement Plan.
- If the LEA wishes to challenge the findings, they must submit a Request for Reconsideration (finding appeals) to the OFP within the 10 (ten) days of receiving the preliminary report. The OFP first receives the letter (request) and routes it to the appropriate federal programs office. The Bureau Leadership Team and assigned monitors will review the request along the preliminary report and determine a final response.

# Things to Remember

- Cover Sheets
- If Compliance Item is “Not Applicable” please upload a Cover Sheet stating this.
- Documentation Review Dates: July 1, 2012 through as of Current
- Toolkit will be available later Today!





# MONITORING OVERVIEW & DOCUMENTATION

# Monitoring

## 2012-2013

- 5 Onsite, 5 Desktop, 64 Self- Monitored, None were Targeted or Follow-up Monitored.

### Total Number of Findings- 30

- Private Schools-9
- Dissemination/ Marketing- 1
- Programmatic Use of Funds-3
- Parent Involvement-3
- Highly Qualified Staff-3
- SES-11

## 2011-2012

- 8 Onsite, 8 Desktop, 2 Follow-up, 6 Targeted, 50 Onsite

### Total Number of Findings- 111

- Private Schools- 38
- Dissemination/ Marketing- 1
- Programmatic Use of Funds-20
- Parent Involvement- 19
- Highly Qualified Staff- 4
- Reporting Outcomes- 2
- Budget- 4
- Coordination- 7
- Activities- 2
- School Improvement- 6
- Needs Assessment- 8



# DOCUMENTATION



# AIA-1

- annually review and report the progress of each school and student served under this part to parents, teachers, principals, schools, and the community; and
- disseminate the required information outlined in section 1111 (the annual report card) to all schools served by the LEA and all parents of students attending those schools in a format and, to the extent practicable, in a language that parents can understand, and make the information widely available through public means.

*Sections 1111(h)(2)(B) and (E), 1112(b)(1)(A)(i) and (B), P.L.107-110; 34 CFR, Part 200, Section 200.30(a) and (c)(1)*

# AIA-4

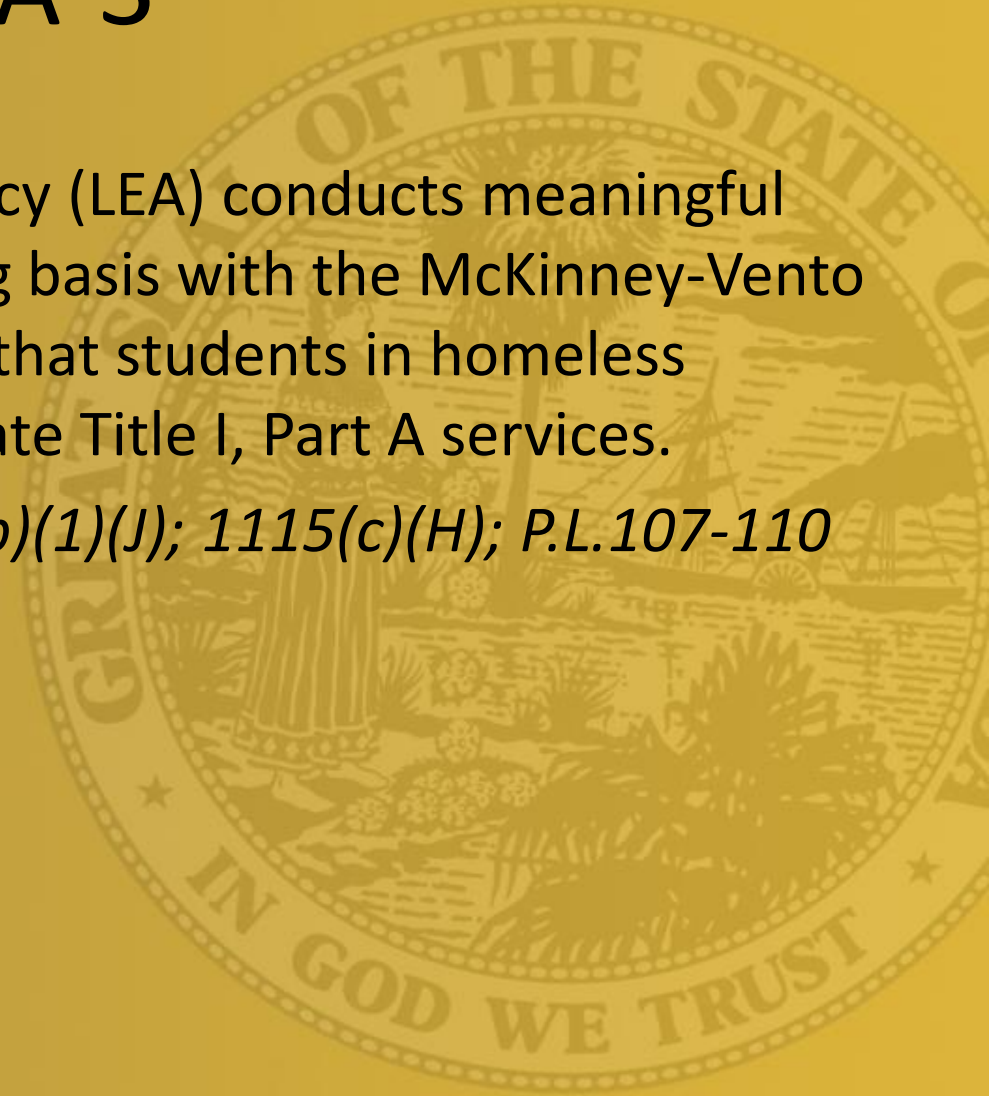
- The Local Educational Agency (LEA) shall ensure that schools implementing schoolwide programs include the required components outlined in section 1114(b). LEAs shall ensure that schools implementing schoolwide programs must conduct the requirements in Title 34 of the Code of Federal Regulations (CFR), Part 200.26(c) for evaluating schoolwide programs.

*Section 1114(b)(1)(A)-(J) and (b)(2)(A-B)(i-iv); 118(c)(4)(c) and (5) P.L.107-110; 34 CFR, Part 200.26(c), Section 200.26(a)(1) and (b) and 200.28*

# CIA-3

- The Local Educational Agency (LEA) conducts meaningful collaboration on an ongoing basis with the McKinney-Vento homeless liaison to ensure that students in homeless situations receive appropriate Title I, Part A services.

*Sections 1112(b)(1)(O); 1114(b)(1)(J); 1115(c)(H); P.L.107-110*



# DIA-1

- The Local Educational Agency (LEA) shall meet the federal requirements for timely and meaningful consultation on all issues stated in section 1120(b)(1)(A-H). The LEA shall especially ensure that consultation with appropriate private school officials takes place during the design and development of the Title I program.

*Section 1115(b); 1120(b)(1)-(5) and (c)(1), P.L.107-110; 34 CFR, Part 200, Section 200.63*



# DIA-2

- The Local Educational Agency (LEA) shall:
- expend funds for educational services and other benefits to eligible private school children equal to the proportion of funds allocated to participating school attendance areas, based on the number of children aged 5-17 from low-income families who attend participating private schools, using the allowable methods described in section 1120(c)(1);
- ensure that participating private school students are provided equitable educational services and other benefits in a timely manner; and
- ensure that teachers and parents of participating private school students are provided services and activities on an equitable basis pursuant to sections 1118 and 1119.

*Section 1120 (a), P.L. 107-110; 34 CFR, Part 200, Section 200.62(b)(1), 200.64(a) and (b) and 200.65(a)(1-2)*

# DIA-4

- The Local Educational Agency (LEA) shall ensure:
- that Title I, Part A funded educational services or other benefits, including materials and equipment, provided to eligible private school children, are secular, neutral, and non-ideological; and
- that it is supplemental to the instructional services required to be provided by the private school

*Section 1120(a)(2),(d)(2), P.L.107-110; 34 CFR, Part 200, Section 200.62(c) and 200.66*

# DIA-5

- If the Local Educational Agency (LEA) has awarded a third-party contract to provide Title I services to private school participants, then the LEA shall ensure that the contract's written narrative includes technical descriptions of the services with sufficient detail to enable the LEA to determine that the Title I, Part A statutory and regulatory requirements will be met.

*Sections 9306(a)(1) and (2); 1120(a)(3), P.L.107-110*

# DIA-6

- If the Local Educational Agency (LEA) hires teachers or paraprofessionals to provide Title I services to private school students, the LEA shall ensure the employees are highly qualified. The LEA shall ensure that paraprofessionals providing direct instruction to participating students are under the direct supervision and in close and frequent proximity to a highly qualified public school teacher.

*Sections 1119(a)(2),(g)(3)(A), (c)(1); 9101(23)(A)(i), P.L.107-110; 34 CFR, Part 200, Section 200.55(a)(2)(iii) and Section 200.59*



# HIA-1

- **NEW COMPLIANCE ITEM**
- The Local Educational Agency (LEA) shall annually evaluate the Title I program and report the results in the following areas:
  - the LEA's progress in achieving the objectives in its approved application;
  - the effectiveness of the project in meeting the purposes of the program; and
  - the effect of the project on students being served by the project.

*EDGAR 34 CFR Part 75 Section 200.26*



# IIA-1

- The Local Educational Agency (LEA) shall:
- identify all school attendance areas and schools within the LEA based on a consistent measure of poverty;
- develop a list showing the total number of children aged 5-17 in each attendance area and the number of children in poverty within each attendance area;
- determine the rank order for each attendance area according to the percentage of children in poverty; and
- only serve schools determined to be eligible for funding; and
- ensure that each school operating a schoolwide program was at or above 40 percent poverty on the date certain established for eligibility determination

*Section 1113(a)(1) - (3), 1114(a)(1), and 1114(a)(1), P.L.107-110; 34 CFR, Part 200, Section 200.25(b)(1)(ii) and Section 200.78(a)(I)*

# IIA-5

- The Local Educational Agency (LEA) shall reserve and expend funds as necessary to provide services comparable to those provided to children and youth in Title I schools to serve:
- homeless children and youth who do not attend participating schools, including providing educationally related support services to children and youth in shelters and other locations where they may live;
- children and youth in local institutions for the neglected; and
- if appropriate, children and youth in local institutions for delinquent children and youth and neglected or delinquent children and youth in community day school programs.

*Section 1113(c)(3)(A-C), P.L.107-110; 34 CFR, Part 200, Section 200.77(a)*

# IIA-6

- Any Local Educational Agency (LEA) that receives funds under section 1003(a) shall:
- serve only eligible Title I schools;
- integrate with other funds/programs awarded under NCLB, if applicable; and
- implement activities according to the approved project application.
- *Section 1003(b)(1), (g)(1) and (5)(B) P.L.107-110*

# KIA-2

The LEA shall involve parents of participating children in the planning of such programs, activities, and procedures and shall develop a written parental involvement policy/plan (PIP) that describes how the LEA will:

- involve parents in the joint development of the PIP and the process of school review and improvement;
- provide the coordination and technical assistance necessary to plan and implement effective parental involvement activities;
- build the schools' and parents' capacity for strong parental involvement;
- coordinate and integrate parental involvement strategies with other federal programs;
- involve parents in the activities;
- ensure that the LEA's PIP was distributed to parents of participating children;
- conduct with parents an annual evaluation of the content of the LEA's parental involvement policy/plan (PIP) and its effectiveness in improving the academic quality of schools funded under this part;
- identify barriers to greater participation by parents in authorized activities;
- use evaluation findings to design more effective strategies; and
- revise the PIP, if necessary.

*Section 1112(d);1118(a)(1), and (2)(A-D,F), P.L.107-110; 34 CFR, Part 200, 200.30 (e), Section 200.41(a)(2) and 200.43(b)(4)(ii)(A)and(B)*



# KIA-3

- The Local Educational Agency (LEA) shall ensure that the LEA and each Title I school has a written parental involvement policy/plan (PIP) that: (a) was jointly developed and agreed upon with parents; (b) is updated periodically; and (c) is distributed to parents of Title I students and made available to the local community. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. Such policy shall include the components as described in section 1118(b-f).

*Section 1118(b)(1),(c-f), P.L.107-110*



# Questions???

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