June 2020

TO: Private School Administrative Team seeking **CARES Act Equitable Services**

FROM: Sheila Dyer, Principal on Assignment, Federal Programs and Grant Management

SUBJECT: Affirmation of Consultation for CARES Act 2020

In accordance with Section 18002 and 18003 of the CARES Act programs, we verify and are satisfied that timely and meaningful consultation regarding appropriate services for non-public school students residing in Polk County and enrolled at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for the 2020-2021 school year occurred before any decisions affecting services for these students were made. This affirmation does not imply agreement by all parties regarding the provision of CARES Act services by the School Board of Polk County (LEA).

The following required topics were discussed during the consultation process:

1. The size and scope of the equitable services that the LEA will provide to eligible private school children, the proportion of funds that the LEA will allocate for these services, and how that proportion of funds will be determined.
2. How and when the LEA will make decisions about the service delivery mechanism that the LEA will use to provide equitable services. This discussion must allow for thorough consideration and analysis of private school officials’ view on the provision of services through a third-party provider.
3. How, if the LEA disagrees with the private school officials about the provision of services through a contractor, the LEA must provide the private schools officials a written analysis of its reasons for the decision.
4. Whether the LEA will provide services directly, or through a separate government agency, consortium, entity, or third party contractor.
5. Whether to provide services to eligible private school children:
	* 1. Under a pool arrangement: or
		2. To individual schools, based on the number of eligible children from each school.

If the LEA disagrees with the private school officials about any issue subject to consultation, the LEA will then provide private school officials with its reasons in writing and request a meeting with the private school officials to address their concerns. If the LEA and private school are unable to come to an agreement, the private school officials have the right to file a complaint with the Florida Department of Education. If the private school officials believe that the LEA did not engage in consultation that was meaningful and timely, did not give due consideration to the views of the private school officials, or did not make a decision that treats the private schools’ students equitably then they have a right to file a complaint with the FLDOE.

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| *(Print)**(School Board representative)* | *(Sign)* | *(Date)* |
| Private school does \_\_\_\_\_\_\_\_\_\_ does not \_\_\_\_\_\_\_\_\_\_\_\_ (*initial one*) believe that timely and meaningful consultation has occurred. If does not, please share why.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
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| *(Print)**(Private School representative)* | *(Sign)* | *(Date)* |

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