



## Local Educational Agency (LEA) Checklist for Ensuring Timely and Meaningful Consultation with Private School Officials

Use this checklist to ensure that timely and meaningful consultation occurs between the local educational agency (LEA) and private schools in accordance with Section 1117(b) of the Elementary and Secondary Educational Act (ESEA) as amended by the Every Student Succeeds Act (ESSA).

Items to Complete	✓
Did consultation meetings occur <b>before the district makes any decision</b> that affects the opportunities of eligible private school children to participate in programs under Title I, Part A?	
Have consultations continued throughout the implementation and assessment of the services provided [Sec.1117 (b)(3)]?	
At a minimum, did consultation cover the identified list of topics? (See Attachment A)	
Were the results of the agreement must be transmitted to the ombudsman designated by the state to monitor private school student participation [Sec. 1117(b)(1)]?	
Did the LEA maintain written documentation (Attachment A), that includes an option for private schools to indicate that meaningful and timely consultation has NOT occurred. [If documentation is not provided within a reasonable amount of time, the LEA forwards documentation regarding consultation it has or attempts at consultation that have taken place to the state educational agency (SEA)]?	
If a LEA disagrees with the views of private school officials regarding an issue of consultation, did the district provide in writing to such private school officials, the reason why it disagrees?	
Did the LEA submit a plan to the SEA detailing the services it will provide under Title I, Part A? <i>The plan must include an assurance that the district will provide services to eligible children attending private schools, and will undertake timely and meaningful consultation with private school officials regarding such services.</i>	